

# NEW NORTH CAROLINA EXECUTIVE ORDERS

## RE: EVENTS AND GATHERINGS ...

### HOW THEY EFFECT RESIDENTS?

The following Dec 2020 Executive Order measures in North Carolina effect how conference centers, meeting halls, or reception venues operate and could limit your ability to host your desired event:

- Guests must be seated to be open - Guests must be in seats except to enter, leave, visit the restroom, and obtain food or drink. Facilities should avoid scheduling a standing reception, cocktail hour, or similar event where Guests are encouraged to mingle.
- Face Coverings - All workers and Guests must wear Face Coverings when they are or may be within the facility.
- Capacity. Facilities covered by this Subsection must limit Guests in the total facility to thirty percent (30%) of stated fire capacity (or, for facilities without a stated fire capacity, no more than seven (7) Guests for every one thousand (1000) square feet of the Guest area's square footage).
- Restrict late night service of alcoholic beverages

**Although we are not under as strict requirements in South Carolina, LOOM has made many accommodations to ensure the safety of your guests. However, none of the most restrictive rules listed above apply.**

At LOOM, we have a comprehensive program which includes requirements and renter best practices such as:

- Capacity for all event spaces and meeting rooms has been reduced by approx. half to ensure social distancing
- Layouts for all events have been adapted to allow for social distancing and are provided to renters.
- Sanitize all included spaces before and after any sort of event or meeting. This includes all common areas, high-traffic areas, door handles, light switches, table surfaces, chair arms and backs, and all high-touch surfaces.
- Supplies/items provided include hand sanitizer, disinfectant spray and disposable paper towels for sanitizing surfaces, disposable paper towels and antibacterial soap for handwashing, facial tissues, no-touch garbage receptacles, and safety reminders for guest signage
- Encouraging planning options such as:
  - hosting smaller events in larger rooms
  - use of adjacent and outdoor spaces to ensure enough space for groups to spread out
  - hosting longer drop-in to limit the number of attendees in facility simultaneously (such as our Cookie Crawl Open House Dec 12<sup>th</sup>!)

To find out more about our available spaces, see the “Meetings and Events” page on our website, [www.loomcoworking.com](http://www.loomcoworking.com) or contact [loominfo@loomcoworking.com](mailto:loominfo@loomcoworking.com) or 803-548-5666

**See the LOOM’S full guidelines and accommodations HERE:**



**COWORKING,  
GALLERY AND  
EVENT SPACE**

